

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT  
MEMORANDUM  
04/06/2020

TO: FRAQMD BOARD OF DIRECTORS  
FROM: Christopher D. Brown, AICP, APCO  
SUBJECT: Approve the Personnel Committee recommendation to create the new position of Air Quality and Engineering Supervisor.

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RECOMMENDATION:

Approve the Committee and staff recommendation to create a new Planning and Engineering Supervisor position.

ALTERNATIVES:

Do not approve the new position and provide direction to staff.

BACKGROUND:

The District currently has two supervisors (Administration and Compliance) who each supervise subordinate positions. In addition, the District has two engineers and a planner who are supervised directly by the APCO. This leaves the APCO with five direct personnel reporting in addition to his other duties. The creation of the Planning and Engineering Supervisor will reduce the number of direct APCO personnel reporting to three and provide a promotional path for a qualified long-term district employee.

This proposal was reviewed by the Personnel Committee who gave it unanimous support.

DISCUSSION:

The Planning program oversees all District grant programs, serves as the District's public outreach program, implements the State Toxics program, creates the annual emissions inventory and carries out several other important duties.

The Engineering program issues permits, conducts initial inspections, writes rules and regulations and carries out several technical duties in support of the District's mission.

FISCAL IMPACT:

To promote current staff cost incurred will be \$10,715 in salary. This will be budgeted in the FY2020/2021 budget, effective July 1, 2020.